



April 3, 2015

MEMORANDUM FOR MAUREEN MCKENNA  
NATIONAL TENANT SUPPORT BRANCH (H1B)  
OFFICE OF ADMINISTRATIVE SERVICES

FROM TORRE J. JESSUP (b) (6)  
REGIONAL ADMINISTRATOR (4A)

SUBJECT Alleged reckless or unauthorized use of a Government  
Vehicle – Tag G10-0473N

Thank you for the opportunity to respond to this complaint regarding alleged mis-use of an internal agency fleet vehicle bearing tag number G10-0473N. As discussed in detail below, GSA has taken steps to alleviate this concern.

**PBS Response to Complaint:**

Based on the time and date provided in the alleged reckless complaint, the PBS Design and Construction Division has determined that the assigned GSA vehicle was being used by two employees returning from official business at a project site in Thomasville, GA on March 11, 2015. The two employees are (b) (6)

(b) (6)

The reported incident was separately and individually discussed between the employees and their supervisors during investigative interviews. Neither employee's account of their travel from Thomasville to Atlanta, GA reflected any reckless or unauthorized use.

Following the interviews with their supervisors, each employee was reminded of the proper use and safeguards associated with a Government Operated Vehicle while in their control and possession.

Region 4 will remain vigilant of patterns of alleged misuse of Government Operated Vehicles and reckless driving complaints. Should you have any questions, please feel free to contact me at (404) 331-1990 or Dale Anderson, Acting PBS Regional Commissioner, at (404) 562-0644.



Maureen McKenna - H1AC &lt;maureen.mckenna@gsa.gov&gt;

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**Re: GSA Fleet Leased Vehicle - Misuse Report (G10-1105M)**

1 message

**Andrew McMahon - 9A** <andrew.mcmahon@gsa.gov>

Wed, Dec 30, 2015 at 10:49 AM

To: Maureen McKenna - H1B &lt;maureen.mckenna@gsa.gov&gt;

Cc: Deborah Vanover &lt;deborah.vanover@gsaig.gov&gt;, Alonzo Tyler - H1ACB &lt;alonzo.tyler@gsa.gov&gt;, Nichole Salinger - QMDFD &lt;nichole.salinger@gsa.gov&gt;, Howsmy Driving &lt;howsmydriving@gsa.gov&gt;

Dear Ms. McKenna,

Thanks for bringing this matter to my attention. R9 PBS management has thoroughly investigated and reviewed fleet usage records regarding the alleged misuse report dated November 23rd, 2015.

Our San Diego management team has taken the following actions:

1. Manager counseled employee and reminded him of the Executive Order 13513 dated October 1st, 2009. <https://www.whitehouse.gov/the-press-office/executive-order-federal-leadership-reducing-text-messaging-while-driving>
2. Manager also reminded all employees in the San Diego office to be cautious and vigilant while driving a Government vehicle.

Should you have any further questions or require further assistance, please do not hesitate to contact Guadalupe Flores, Branch Chief, San Diego Branch, Real Estate Division, at (619) 446-3812.

Thank you,

Andrew

On Wed, Dec 9, 2015 at 12:25 PM, Maureen McKenna - H1B <maureen.mckenna@gsa.gov> wrote:  
December 9, 2015

General Services Administration (GSA)  
Mr. Andrew S. McMahon, Regional Administrator  
Office of the Regional Administrator  
Pacific Rim Region - Region 9  
Federal Office Building  
50 United Nations Plaza  
San Francisco, CA 94102

Subject: Alleged reckless or unauthorized use of a Government Vehicle – Tag G10-1105M

Dear Mr. McMahon:

This correspondence is forwarded to your attention as a complaint has been filed for an alleged reckless or unauthorized use of a U.S. General Services Administration (GSA) agency internal fleet vehicle bearing tag number G10-1105M assigned to GSA Pacific Rim Region (Rg 9). Enclosed, for your information, is the GSA Alleged Misuse Report Fact Sheets.

The fact sheets contain pertinent information regarding the assignment of the vehicle. Federal Management Regulation, FMR 102-34.200 states "The Official use of a Government motor vehicle is using a Government motor vehicle to perform your agency's mission(s), as authorized by your agency." Additionally, FMR 102-34.220 states "The agency investigates and may, if appropriate, take disciplinary action under 31 U.S.C. 1349 or may report the violation to the Attorney General for prosecution under 18 U.S.C. 641."

I am therefore requesting that you investigate this matter and provide written correspondence identifying the final action taken by Region 09. I am required to respond directly to the complainant, if requested and therefore ask for your prompt investigation and reply.

Your reply should be sent to my attention to the Office of Administrative Services (OAS); Internal Workplace Management Division; National Tenant Support Branch (H1B). I ask that you also send a courtesy copy (cc) to the Office of Inspector General (OIG).

Please also note that GSA offers a free accredited Online Defensive Driving Course to all drivers of GSA Fleet vehicles. You can find more information at [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining). This course is highly encouraged by GSA.

If you have questions, please do not hesitate to contact me by phone at [202-501-0024](tel:202-501-0024) or e-mail [maureen.mckenna@gsa.gov](mailto:maureen.mckenna@gsa.gov).

Sincerely,

/signed/ email 12.09.2015

Maureen M. McKenna  
Program Analyst – Fleet Program  
National Tenant Support Branch (H1B)

cc:

Alonzo Tyler, Team Lead, National Tenant Support Branch (H1B)  
Nichol Salinger (QMDFa)  
[howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov)  
Deborah Vanover, Office of Inspector General (J)

Enclosure:

December 8, 2015 Email notice from GSA FAS Alleged Reckless or Unauthorized Use of  
G10-1105M  
November 23, 2015 GSA Alleged Misuse Report Fact Sheet

References:

GSA Order ADM P 5620.1 GSA Internal Motor Vehicle Management  
Federal Management Regulation (FMR) 102-34.200 and 102-34.220  
Online Defensive Driving Course - [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining)

----- Forwarded message -----

From: <[howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov)>  
Date: Tue, Dec 8, 2015 at 4:28 PM  
Subject: GSA Fleet Leased Vehicle - Misuse Report (G10-1105M)  
To: [Maureen.mckenna@gsa.gov](mailto:Maureen.mckenna@gsa.gov)

Dear Ms. Maureen McKenna,

Attached, for your information and appropriate action, please find a report concerning the alleged misuse of a government vehicle assigned to your agency.

Federal Management Regulation (FMR) 102-34-200 "Official Use of Government Motor Vehicles" specifically states that Government vehicles are for official use only. Per FMR 102-34-220, allegations of unofficial use of Government vehicles must be reported to the head of your agency. Lastly, FMR 102-34-235 "Am I Bound by State and Local Traffic Laws?" specifically states that, except when the scope of their employment dictates otherwise, operators of Government vehicles shall obey all motor vehicle traffic laws.

Accordingly, we are requesting that you investigate this matter. If the complainant provided their contact information please respond directly to them with the findings and actions taken by your agency in response to

this allegation. In addition, please send a copy of your findings/response to GSA's [How's My Driving?](#) program, at [howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov), so we can add it to the report file. If you have any questions concerning this matter, you may contact us at that same email address.

Sincerely,  
Lander Allin, Director  
Leasing Support Division (QMDF)  
GSA Fleet

GSA offers a free accredited Online Defensive Driving Course to all drivers of GSA Fleet vehicles - find more information at [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining).

GENERAL SERVICES ADMINISTRATION  
ALLEGED MISUSE REPORT  
FACT SHEET

Date of Email:	11/23/2015	Date of Alleged Misuse:	11/23/2015
Complainant Email:	(b) (6)	Time of Alleged Misuse:	9:30:00 AM
Complainant Name:	(b) (6)	License Plate:	G10-1105M
Leasing Agency:	GENERAL SERVICES ADMINISTRATION	Misuse POC Phone:	(202) 501-0024
Misuse POC:	Maureen Mckenna	Misuse POC Email:	<a href="mailto:Maureen.mckenna@gsa.gov">Maureen.mckenna@gsa.gov</a>

Customer Number:	9-7-479192-502	Agency/Bureau:	4715
Address:	GSA, PBS, 9PDA	Contact:	KASEY CHASE
	333 WEST BROADWAY	Phone:	(619)5576971
	SUITE 1001	Email:	<a href="mailto:KASEY.CHASE@GSA.GOV">KASEY.CHASE@GSA.GOV</a>
	SAN DIEGO, CA 92101		

Misuse Report Text

at about 0930 I saw a GSA vehicle driving on Interstate 15 North. vehicle late model sedan silver in color licence G10 1105M. It was driven by a white male with grey hair. He was driving at least 75 mph in a 65 mile zone. I also observed him slowing down to about 60 mph when no vehicles were in front of him. i assume this was caused by his distraction with his cell phone as he was also holding his cell phone in his hands resting on the steering wheel and was actively texting for several minutes. C. Pierce GS13



**Andrew McMahon**  
*Regional Administrator*

Phone: (415) 522-3001  
Cell: (202) 657-7413

**PACIFIC RIM REGION**

from: **Guadalupe Flores - 9P1PRA** <guadalupe.flores@gsa.gov>

to: Christopher Bross - 9QMD  
<chris.bross@gsa.gov>

cc: Xochitl Garcia - 9P3PSD  
<xochitl.garcia@gsa.gov>,  
Ruth Cox - 9A <ruth.cox@gsa.gov>,  
Maureen McKenna - H1B  
<maureen.mckenna@gsa.gov>,  
Abdee Gharavi - 9P1PR  
<abdee.gharavi@gsa.gov>

date: Thu, Dec 4, 2014 at 5:32 PM

subject: Re: Vehicle Misuse G10-1105M

#### Response to Vehicle Misuse Report:

Mr. Bross,

After checking our records and double checking with all employees who have access to the GOV vehicle tag #G10-1105M in San Diego, it shows that no one checked out the vehicle in question on November 18th. In order to avoid any future incidents, the following action items will be put in place.

- Employees who drive the Government-Operated Vehicles (GOVs) will be required to take the Online Defensive Driving Course
- We will ensure employees check out the GOV keys from the front desk and sign the log (the log includes: date and time of checking out the GOV, name, purpose, ending mileage and date and time of returning the GOV).

Please let us know if you have any questions or require additional information.

Thank you,

Thank you,  
Lupe Flores  
Branch Chief  
Real Estate Division, San Diego Branch  
333 W. Broadway, Suite 1001  
San Diego, CA 92101  
Office: [619-446-3812](tel:619-446-3812)  
Cell: (b) (6)



U.S. General Services Administration

April 18, 2016

Maureen McKenna  
Office of Administrative Services  
Internal Workplace Management Division  
National Tenant Support Branch  
1800 F St NW Room: 7300  
Washington, DC 20405-0001

Dear Ms. McKenna:

Thank you for your letter dated March 31, 2016, regarding alleged misuse of a government-owned vehicle by U.S. General Services Administration (GSA) employees.

On the date of the incident, March 16, 2016, the vehicle was being used by two Great Lakes Region, Federal Acquisition Service (FAS) employees. Their duty station is Chicago, Illinois, and they were on official travel to visit customer agencies in the Indianapolis, Indiana, area.

Even though the GSA employees were officially off duty, they stopped at the Triton Brewery Company to meet a customer for dinner. It is my understanding food is available via food trucks immediately adjacent to Triton. Orders are taken at, and food delivered to the diner's table at Triton.

Federal Travel Regulation, Section 301-10.201, allows GSA employees to use government-owned vehicles to obtain meals while on official travel – which is the case in this instance.

Even though the GSA employees did not violate any regulations, I have asked them to avoid these types of locations in the future while on official travel.

Sincerely,

**(b) (6)**

Ann P. Kalayil  
Regional Administrator

CC: Deborah Vanover, Office of Inspector General

Great Lakes Region 5  
230 South Dearborn Street, Suite 3700  
Chicago, IL 60604

[www.gsa.gov](http://www.gsa.gov)

Ms. Maureen M. McKenna,  
Agency Fleet Manager  
National Tenant Support Branch (H1B)

Subject: Alleged unauthorized use of a Government Vehicle

Dear Ms. McKenna:

This is in response to your request for an investigation of the alleged unauthorized use of a fleet vehicle bearing the tag number G10-7409H on January 27, 2014. A copy of the, "GSA Alleged Misuse Report Fact Sheet" is enclosed for your use. The Fact Sheet states that the vehicle was driven by (b) (6)

The Misuse Report text indicates that there was one Hispanic male occupant in addition to the driver and that the vehicle was parked at 458 Westby Street, Chula Vista, CA. for over one hour.

Upon investigation I found that the vehicle in question is assigned to (b) (6). On March 21, 2014, I spoke to Ramon who works for me as a Subject Matter Expert on Land Point of Entry (LPOE) projects along the southern border. His work requires that he frequently travel to our southern LPOEs and to meet with both GSA Regional personnel and representatives of stakeholder agencies of the United States and officials of the Mexican government. After my conversation with (b) (6) he provided the attached email explaining his use of the Government vehicle on January 27. In that email (b) (6) explains that he had driven to San Ysidro to meet with Mr. Juan Jose Erazo, Director for the Northern Border for the Mexican Secretariat for Communication and Transportation (SCT). While there, (b) (6) were invited to join two project engineers for lunch. A restaurant in Chula Vista was selected. The four drove in two cars (the two engineers in their vehicle and (b) (6) in the GSA vehicle) to 458 Westby Street, which is also (b) (6), parent's house a block from the restaurant. The government car was left at (b) (6) parent's house where (b) (6) joined the engineers and the 4 rode together the short remaining distance together to the restaurant.

Upon further investigation I found that (b) (6) parent's home is approximately half way between his office (where the GSA car is kept) in downtown San Diego and the San Ysidro LPOE and only about a block from I-5 that connects San Ysidro and downtown San Diego. (See the attached Google map)

Based on the findings of this investigation, no unauthorized use of the assigned government vehicle was found. However, it was noted that written records were not being kept of the vehicle's use. Therefore (b) (6) will be directed to maintain a log of vehicle use that would include the following: date used, destination, purpose of use, starting mileage, returning mileage.

If you have any questions concerning my findings please contact me at  
[Robert.andrukonis@gsa.gov](mailto:Robert.andrukonis@gsa.gov) or (202) 501-1517.

**(b) (6)**

Robert Andrukonis, RA  
Director, Expert Resources Division (PCBB)

Cc:  
Bruce McLean, Office of Inspector General (J)

Enclosures:  
Email from **(b) (6)**  
Google Map of Southern California

Fwd: Aclaración

**(b) (6)** PCBB

Mar 21 (10 days ago)

to me

Rob, below is the mail from who was then Director for the Northern Border for the Mexican Secretariat for Communication and Transportation (SCT), he is now a consultant with that same agency. I found out that he was going to be in town for meetings and I met him in San Ysidro to discuss a number of issues that are pending in the binational agenda. Once there we were invited by a couple of engineers in his team to have lunch. Because of the limited places to eat in San Ysidro where a conversation can be maintained, a seafood restaurant in Chula Vista "Karinass" was chosen. At that point I had to make two decisions; 1. I did not want to park the GOV at that restaurant because although a family restaurant is known for its live Mariachi music and other festivities, personally I did not feel comfortable for the public to see a GSA vehicle parked there so I decided to park at my parents' house which is exactly 1 block away and they are out of town. 2. The other 2 engineers had to cross the border so meeting them at my parent's was also a comfortable place to wait for them. Once they got there we then got in their vehicle and drove to the restaurant. The note below from **(b) (6)** who rode with me says pretty much the following:

"Dear **(b) (6)**, it was good to hear from you yesterday and at the same time I'm sorry to hear about the public complaint because from my point of view you are a dedicated and honest government associate. You are correct, on January 27th we met at San Ysidro to discuss a number of issues related to the LPOE. WE were then invited for lunch by Engineers Omar Valdez and Leopoldo Martinez who suggested Karinass Restaurant in Chula Vista. You informed us that you were reluctant to park the GOV there so we proceeded to your house to park and were picked up later by the above named engineers.

I hope this helps you to re-construct that day and that it will clear any misunderstanding.

Sincerely

**(b) (6)**

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----- Forwarded message -----

From: (b) (6)

Date: 2014-03-21 12:12 GMT-07:00

Subject: Aclaración

To: (b) (6)

Estimado Ramón, me dio gusto saludarte en nuestra llamada de ayer y al mismo tiempo, lamento mucho por la queja publica que estas pasando, pues desde mi punto de vista eres un funcionario muy honesto y comprometido con tu trabajo ante todo.

Efectivamente, de acuerdo a mi calendario, ese día 27 de enero nos reunimos en San Ysidro para platicar sobre temas del cruce. Luego fuimos invitados a comer por los Ingenieros Omar Valdez y Leopoldo Martínez, que sugirieron ir al restaurant ubicado en Chula Vista "Karinass". Nos informaste que no querías estacionar el vehículo gubernamental en ese lugar, por lo tanto procedimos a dejarlo en tu casa a una cuadra del establecimiento donde pasaron por nosotros los ingenieros Valdez y Martínez.

Espero esto te ayude a re-construir ese día y aclare cualquier mal entendido. Un cordial saludo.

(b) (6)

Enviado desde mi teléfono móvil®

(b) (6)

National Office of Design and Construction  
U.S. General Services Administration  
880 Front Street, Suite 4236  
San Diego, CA 92101

(b) (6)

Fax. 619.557.7335

Google

Address San Diego, CA



OFFICE

RISIMON'S HOME  
PARENT'S HOME

SAN YSIORO  
LPOE (SITE)

# **CORRESPONDENCE ROUTING SLIP**

FOR SIGNATURE OF <b>JULIA E HUDSON</b>	CONTROL NUMBER
ADDRESSEE <b>MAUREEN M. MCKENNA</b>	DUE DATE

ROUTE				
CORRESPONDENCE SYMBOL	DATE		INITIAL	
	IN	OUT		
1. WPM-TURANO	1/15	1/15	J	
2. WP-WHITEMAN	1/21	1/21	EW	
3. WP-BLUE	1/21	1/21	EW	
4. WL-DEMUTH		1/20	al	
5. WA-HUDSON	1/22	1/30	J	
6. OAS-MCKENNA				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

GENERAL SERVICES ADMINISTRATION

GSA FORM 3400 (REV. 1-83)

OFFICE OF  
REGIONAL COUNSEL

**GSA DOCUMENT SUMMARY**  
**(Instructions on reverse)**

1. <b>TO:</b> MAUREEN M. MCKENNA	2. FOR SIGNATURE OF JULIA E HUDSON	3. DATE DUE	6. CORRESPONDENCE CONTROL NO.
4. SUBJECT Alleged Misuse of Government Vehicle-Tag G10-7446K		5. <input checked="" type="checkbox"/> BASIC DOCUMENT <input type="checkbox"/> RESPONSE	

**7. CONCURRENCES**

ITEM	CORRES. SYMBOL	SIGNATURE (Sign full name)	DATE	ITEM	CORRES. SYMBOL	SIGNATURE (Sign full name)	DATE
A.	WPM	DAVID T. TURANO	1/15	H.	WPM	(b) (6)	1/15
B.	WP	AIMEE WHITEMAN	1/21	I.			1/21
C.	WP	DARREN J. BLUE	1/21	J.			1/21/15
D.	WL	PAULA DEMUTH		K.			1/20
E.	WA	JULIA E HUDSON	1/22	L.			1/30
F.	OAS	MAUREEN M. MCKENNA		M.			
G.				N.			

8. NAME OF ACTION OFFICER <i>Tim Turano</i>	9. CORRES. SYMBOL <i>WPM</i>	10. TELEPHONE NO. <i>708-5891</i>	11. TYPIST <i>Monique Johnson</i>	10. TELEPHONE NO. <i>708-5891</i>
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NOTE: NUMBER OF SIGNATURES REQUIRED BY FINAL SIGNING OFFICIAL

**14. SUMMARY**

Attached for your review and approval

15. AUTHOR	TYPED NAME AND SIGNATURE	SYMBOL	TELEPHONE NO.	DATE



GSA National Capital Region

MEMORANDUM FOR MAUREEN M. MCKENNA  
INTERNAL WORKPLACE MANAGEMENT DIVISION  
NATIONAL TENANT SUPPORT BRANCH (H1B)  
OFFICE OF ADMINISTRATIVE SERVICES (H1B)

FROM: JULIA E. HUDSON (b) (6)  
REGIONAL ADMINISTRATOR (WA)

SUBJECT: Alleged Misuse of Government Vehicle—Tag #G10-7446K

This is in response to your letter dated January 9, 2015, regarding a Government vehicle parked in a parking space designated for an electric vehicle.

We have confirmed that (b) (6) a GSA Federal employee, was driving the vehicle noted in the Alleged Misuse Report. When questioned, (b) (6) stated that on December 9, 2014, he drove the Government vehicle, tag number G10-7446K, from his base office, located at 301 7th Street, SW, Washington, DC, to meet with a lessor, located at 2451 Crystal Drive, Alexandria, VA. (b) (6) parked in the underground parking garage, located at 2132 Crystal Drive, floor G1.

(b) (6) stated he mistook the referenced space as a designated parking space for visitors, based on the sign that appeared near the space. He stated that there were signs marked for reserved parking as well. (b) (6) also stated that he was not aware of a sign posted for the electrical charging station parking space - if he had noticed the sign, he stated that he would not have parked there. A parking citation was not issued to (b) (6).

(b) (6) offered his apology to anyone inconvenienced by his actions, and in the future he will be more attentive to any and all parking signage.

Any repeated negligence will result in possible disciplinary action.

Cc: Office of the Inspector General (OIG)

from: **Howsmysmy Driving** <howsmysmydriving@gsa.gov>  
sent by: nichole.salinger@gsa.gov  
to: Maureen McKenna - H1B  
<maureen.mckenna@gsa.gov>  
cc: George Schaubhut - QMDFA  
<george.schaubhut@gsa.gov>, Lander Allin - QMDF  
<lander.allin@gsa.gov>, Brian Smith - 2QMD  
<brian.smith@gsa.gov>  
date: Wed, Jan 7, 2015 at 12:38 PM  
subject: Vehicle Misuse G10-7446K

Dear Ms. McKenna:

Attached is a report concerning the alleged reckless or unauthorized use of a government vehicle assigned to your agency, for your information and appropriate action.

The attached fact sheet contains pertinent information regarding the alleged misuse of the vehicle. Federal Management Regulation 102-34-200 "Official Use of Government Motor Vehicles" specifically states that Government vehicles are for official use only. Additionally, Federal Management Regulation 102-34-235 "Am I Bound by State and Local Traffic Laws?" specifically states that except when the scope of their employment dictates otherwise, operators of Government vehicles shall obey all motor vehicle traffic laws.

Accordingly, we are requesting that you investigate this matter and respond directly to complainant with the findings and actions taken if contact information has been provided. In addition, please send a copy of your response to GSA's "How's My Driving?" program ([howsmysmydriving@gsa.gov](mailto:howsmysmydriving@gsa.gov)) so we can add it to the report file. If you have questions concerning this matter, please contact Nichole Salinger at [\(703\) 603-8216](tel:7036038216).

Sincerely,

**(b) (6)**

Lander Allin, Director  
Leasing Operations (QMDF)

GSA offers a free accredited Online Defensive Driving Course to all drivers of GSA Fleet vehicles- find more information at [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining). This course is not mandated but is highly encouraged by GSA.

**GENERAL SERVICES ADMINISTRATION  
ALLEGED MISUSE REPORT  
FACT SHEET**

<b>DATE OF MISUSE REPORT:</b> 12/9/2014	<b>DATE OF ALLEGED MISUSE:</b> 12/9/2014		
<b>COMPLAINANT:</b> (b) (6)	<b>TIME OF ALLEGED MISUSE:</b> afternoon		
<b>LEASING AGENCY:</b> General Services Administration	<b>VEHICLE TAG NUMBER(S):</b> G10-7446K		
<b>AGENCY CONTACT:</b> Maureen McKenna	<b>TELEPHONE NUMBER:</b> (202) 501-0024		
<b>CUSTOMER NUMBER/AGENCY BUREAU INFORMATION:</b> 11-14-00-473192-026-J			
Address	GSA PBS - CENTRAL SUPPORT	Agency/Bureau	4715
	FACILITIES MGMT SECTION	Contact	ALVIN ADAMS
	7TH & D STREET, SW	Phone	202-373-8704
	WASHINGTON, DC 204070		

**Misuse Report Text:**

1. Tuesday afternoon, 9 Dec 2014
2. Underground parking garage, 2132 Crystal Drive, floor G-1
3. Illegally parked in an electrical charging station area. Clearly marked and visible Siemens Charging station. In fact car parked up against the station.
4. License #(G10) 7446K, Black Ford Fusion Hybrid
5. Unable to charge my vehicle

---

Maureen verified the vehicle information and poc in reports carryout inventory.

G10-7446K  
Gasoline Hybrid Electric Vehicle  
POCs:  
Alvin Adams

Prepared by: Nichole Salinger  
Center for Fleet Management-QMDB  
Telephone: (703) 603-8216



SEPTEMBER 6, 2016

MEMORANDUM FOR: LANDER ALLIN  
DIRECTOR, LEASING SUPPORT DIVISION (QMDF)

FROM: JAMES S. WELLER  
REGIONAL COMMISSIONER (b) (6)

THROUGH: SYLVIA L. HERNANDEZ  
REGIONAL ADMINISTRATOR (7A)

SUBJECT: GSA Fleet Leased Vehicle - Misuse Report (G10-7681L)

The referenced Misuse Report alleges reckless or unauthorized use of a U.S. General Services Administration (GSA) agency internal fleet vehicle bearing tag number G10-7681L, assigned to GSA Greater Southwest Region (Region 7). The report alleges that the driver of the vehicle exceeded the posted speed limit in a construction zone between Exits 13 and 16 on Interstate 10 in El Paso, TX.

The allegations were investigated by Michael Clardy, Border Service Center Manager, and Sherrie Johnson, Service Centers Director. Mr. Clardy identified the vehicle driver as (b) (6) El Paso Field Office.

(b) (6) verified that he was travelling along this route at the time of the incident, but stated traffic was heavy and moving below posted speeds around the 13 mile marker prior to resuming around the 14 mile mark. He did not recall exceeding the posted speed limit, or being signalled by another driver to slow down, as stated in the report.

Based on the lack of any previous reports of misuse by (b) (6) and PBS management acknowledgement and commitment to address the items identified, (b) (6) (b) (6) will be directed to take GSA's Online Defensive Driving Course.



Maureen McKenna - H1AC <maureen.mckenna@gsa.gov>

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## Re: GSA Fleet Leased Vehicle - Misuse Report (G10-8374K)

1 message

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**Sylvia Hernandez - 7A** <sylvia.hernandez@gsa.gov>

Wed, Dec 23, 2015 at 3:08 PM

To: Maureen McKenna - H1AC <maureen.mckenna@gsa.gov>

Cc: Howsmy Driving <howsmydriving@gsa.gov>, Nichole Salinger - QMDFD <nichole.salinger@gsa.gov>, Alonzo Tyler - H1ACB <alonzo.tyler@gsa.gov>, Deborah Vanover <deborah.vanover@gsaig.gov>

December 23, 2015

Maureen M. McKenna  
Program Analyst – Fleet Program  
[maureen.mckenna@gsa.gov](mailto:maureen.mckenna@gsa.gov)

Subject: Alleged reckless or unauthorized use of a Government Vehicle – Tag G10-8374K

Dear Ms. McKenna:

An investigation has been completed and have given verbal counseling. (b) (6) direct supervisor had a conversation with him regarding obeying traffic laws and safe driving while driving a GSA fleet vehicle. She followed up with an email for documentation.

Please advise if you need any other information.

Sincerely,

Sylvia L. Hernandez

**Sylvia L. Hernandez**  
**Regional Administrator**

Greater Southwest Region (7A)  
U.S. General Services Administration  
819 Taylor Street, Suite 11A00  
Fort Worth, TX 76102  
817-978-2321

On Tue, Dec 15, 2015 at 5:19 PM, Maureen McKenna - H1AC <maureen.mckenna@gsa.gov> wrote:

December 15, 2015

General Services Administration (GSA)  
Ms. Sylvia Hernandez, Regional Administrator  
Office of the Regional Administrator  
Greater Southwest Region – Rg 7  
819 Taylor Street  
Room 11A01  
Ft. Worth, TX 76102-0000

Subject: Alleged reckless or unauthorized use of a Government Vehicle – Tag G10-8374K

Dear Ms. Sylvia Hernandez:

This correspondence is forwarded to your attention as a complaint has been filed for an alleged reckless or unauthorized use of a U.S. General Services Administration (GSA) agency internal fleet vehicle bearing tag number G10-8374K assigned to GSA Greater Southwest Region (Rg 7). Enclosed, for your information, is the GSA Alleged Misuse Report Fact Sheet.

The fact sheet contains pertinent information regarding the assignment of the vehicle. Federal Management Regulation, FMR 102-34.200 states "The Official use of a Government motor vehicle is using a Government motor vehicle to perform your agency's mission(s), as authorized by your agency." Additionally, FMR 102-34.220 states "The agency investigates and may, if appropriate, take disciplinary action under 31 U.S.C. 1349 or may report the violation to the Attorney General for prosecution under 18 U.S.C. 641."

I am therefore requesting that you investigate this matter and provide written correspondence identifying the final action taken by Region 7. I am required to respond directly to the complainant, if requested and therefore ask for your prompt investigation and reply.

Your reply should be sent to my attention to the Office of Administrative Services (OAS); Internal Workplace Management Division; National Tenant Support Branch (H1B). I ask that you also send a courtesy copy (cc) to the Office of Inspector General (OIG).

Please also note that GSA offers a free accredited Online Defensive Driving Course to all drivers of GSA Fleet vehicles. You can find more information at [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining). This course is highly encouraged by GSA.

If you have questions, please do not hesitate to contact me by phone at [202-501-0024](tel:202-501-0024) or e-mail [maureen.mckenna@gsa.gov](mailto:maureen.mckenna@gsa.gov).

Sincerely,

/signed/ email 12.15.2015

Maureen M. McKenna  
Program Analyst – Fleet Program  
National Tenant Support Branch (H1B)

cc:  
Alonzo Tyler, Team Lead, National Tenant Support Branch (H1B)  
Nichol Salinger (QMDFA)  
[howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov)  
Deborah Vanover, Office of Inspector General (J)

Enclosure:  
December 14, 2015 Email notice from GSA FAS - Alleged Reckless or Unauthorized Use of  
G10-8374K  
December 11, 2015 GSA Alleged Misuse Report Fact Sheet

References:  
GSA Order ADM P 5620.1 GSA Internal Motor Vehicle Management  
Federal Management Regulation (FMR) 102-34.200 and 102-34.220  
Online Defensive Driving Course - [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining)

On Mon, Dec 14, 2015 at 2:27 PM, <[howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov)> wrote:

Dear Ms. Maureen McKenna,

Attached, for your information and appropriate action, please find a report concerning the alleged misuse of a government vehicle assigned to your agency.

Federal Management Regulation (FMR) 102-34-200 "Official Use of Government Motor Vehicles" specifically states that Government vehicles are for official use only. Per FMR 102-34-220, allegations of unofficial use of Government vehicles must be reported to the head of your agency. Lastly, FMR 102-34-235 "Am I Bound by State and Local Traffic Laws?" specifically states that, except when the scope of their employment dictates otherwise, operators of Government vehicles shall obey all motor vehicle traffic laws.

Accordingly, we are requesting that you investigate this matter. If the complainant provided their contact information please respond directly to them with the findings and actions taken by your agency in response to this allegation. In addition, please send a copy of your findings/response to GSA's [How's My Driving?](#) program, at [howsmysdriving@gsa.gov](mailto:howsmysdriving@gsa.gov), so we can add it to the report file. If you have any questions concerning this matter, you may contact us at that same email address.

Sincerely,  
Lander Allin, Director  
Leasing Support Division (QMDF)  
GSA Fleet

GSA offers a free accredited Online Defensive Driving Course to all drivers of GSA Fleet vehicles - find more information at [www.gsa.gov/drivertraining](http://www.gsa.gov/drivertraining).

GENERAL SERVICES ADMINISTRATION  
ALLEGED MISUSE REPORT  
FACT SHEET

Date of Email:	12/11/2015	Date of Alleged Misuse:	12/11/2015
Complainant Email:	Anonymous	Time of Alleged Misuse:	4:05:00 PM
Complainant Name:	Anonymous	License Plate:	G10-8374K
Leasing Agency:	GENERAL SERVICES ADMINISTRATION	Misuse POC Phone:	(202) 501-0024
Misuse POC:	Maureen Mckenna	Mi suse POC Email:	<a href="mailto:Maureen.mckenna@gsa.gov">Maureen.mckenna@gsa.gov</a>

Customer Number:	7-6-477192-601		
Address:	GSA PBS	Agency/Bureau:	4715
	300 EAST 8TH ST RM G150	Contact:	LESLIE (ALAN) KING
		Phone:	(512)8132801
	AUSTIN, TX 78701	Email:	<a href="mailto:ALAN.KING@GSA.GOV">ALAN.KING@GSA.GOV</a>

Misuse Report Text
G10-8374k 12-11-15 4:05 pm Green Ford Fusion hybrid Reckless driving in an stop and go traffic on i35 s Almost got hit by this vehicle when they decided to cut through two lanes at one time and went in front of us. Do not appreciate this person swerving back and forth through different lanes with a u.s. Government vehicle and driving recklessly. We would like to stay anonymous. Thanks

—  
Thank you,

Maureen M. McKenna

Program Analyst (Fleet)  
Office of Administrative Services (OAS)  
Internal Workplace Management Division  
National Tenant Support Branch (H1B)  
U.S. General Services Administration (GSA)  
1800 F Streets, NW  
Washington, DC 20405

Work Phone: 202-501-0024

Work EMail: [maureen.mckenna@gsa.gov](mailto:maureen.mckenna@gsa.gov)

**Fleet References:**

Click here for the **NEW** Fleet Drive-Thru Videos

<http://www.gsa.gov/vehiclepolicy>

<http://www.data.gov>

<http://www.autoauctions.gsa.gov> GSA Vehicle Sales Info

<http://www.gsa.gov/fleetdrivethru.gov> GSA Fleet Report Info

<http://www.gsa.gov/fleetcard.gov> GSA Fleetcard Info info

<http://www.gsa.gov/vehiclerates> GSA Vehicle Rate Info

<http://apps.fss.gsa.gov/vehiclestandards/> GSA Vehicle Type Info

<http://gsablogs.gsa.gov/wheelsandwings>

<http://insite.gsa.gov/pay2park>

"How's My Driving?" GSA Internal Fleet Blog Link [here](#)

<http://www.gsa.gov/fleetreports> GSA Fleet Reports

*Please do not print this e-mail unless necessary*



GSA Mid-Atlantic Region

November 18, 2014

MEMORANDUM FOR MAUREEN MCKENNA  
PROGRAM ANALYST  
OFFICE OF ADMINISTRATIVE SERVICES  
INTERNAL WORKPLACE MANAGEMENT  
TENANT SUPPORT BRANCH (H1B)

FROM: SARA MANZANO-DIAZ  
REGIONAL ADMINISTRATOR  
MID-ATLANTIC REGION (3A)

(b) (6)

SUBJECT: Alleged Reckless or Unauthorized Use of Government Vehicle  
Tag Number G12-0302K

This is in response to your letter of November 7, 2014, with regard to a complaint alleging reckless use of Government Vehicle bearing tag number G12-0302K, filed on October 20, 2014.

The employee driving the vehicle on the date in question was identified by the Government Vehicle log maintained at the worksite. The employee was authorized to use the vehicle for offsite training that day. The complaint was used as the basis for a detailed discussion with the employee, accompanied by his union representative, on November 13, 2014. The employee maintains he did not drive in the manner described in the report. He stated he believes this complaint may have resulted from a brief incident when another driver entered the highway from a driveway in front of him unexpectedly which caused him to brake suddenly, change lanes and sound his horn. He further asserts that he has operated both military and civilian vehicles of all types over the past seven years without a single incident. His supervisor has used this communications opportunity to reiterate with him the expectations for proper and safe operation of a government vehicle.

Based on all the information available to us we do not believe there is a need for any further administrative action.

If there are any additional questions, please contact James Mulvaney, Human Resources Specialist, at [James.Mulvaney@gsa.gov](mailto:James.Mulvaney@gsa.gov), 215-446-4965.

cc: Deborah Vanover, Office of Inspector General (J)

U.S. General Services Administration  
The Strawbridge's Building  
20 North Eighth Street  
Philadelphia, PA 19107-3191  
[www.gsa.gov](http://www.gsa.gov)



May 9, 2016

MEMORANDUM FOR MAUREEN MCKENNA  
PROGRAM ANALYST  
OFFICE OF ADMINISTRATIVE SERVICES  
INTERNAL WORKPLACE MANAGEMENT  
NATIONAL TENANT SUPPORT BRANCH (H1B)

FROM: SARA MANZANO-DIAZ  
REGIONAL ADMINISTRATOR  
MID-ATLANTIC REGION (3A)

(b) (6)

SUBJECT: Alleged Reckless or Unauthorized Use of Government Vehicle  
Tag Number G12-0999K

This is in response to your letter of May 2, 2016; with regard to a complaint alleging the reckless or unauthorized use of a Government vehicle bearing tag number G12-0999K, filed on April 29, 2016.

The allegation of unauthorized personal use of the vehicle by GSA employee (b) (6) has been thoroughly investigated by his second line supervisor. The supervisor spoke directly with the employee and with his immediate supervisor on the allegations. The findings of the investigation established that the employee's responsibilities do necessitate that he be authorized to take a government vehicle to his residence from time to time for the efficient performance of field work. In addition, it has also been established that his immediate supervisor has never received any communication from GSA Fleet Management of large number of miles or issues with gas purchases.

Based on all the information available to us regarding the allegation of unauthorized personal use of a Government vehicle we do not believe there is a need for any further administrative action.

If there are any additional questions, please contact James Mulvaney, Human Resources Specialist, at [James.Mulvaney@gsa.gov](mailto:James.Mulvaney@gsa.gov), 215-446-4965.

cc: Deborah Lynne Vanover, Office of Inspector General (J)

from: **John Cooke - 5P** <john.cooke@gsa.gov>  
sent by: robert.nawrocki@gsa.gov  
to: Steven McConnell - 5Q0B <steven.mcconnell@gsa.gov>,  
Ann Kalayil - 5A <ann.kalayil@gsa.gov>,  
Maureen McKenna - H1B <maureen.mckenna@gsa.gov>,  
Deborah Vanover <deborah.vanover@gsaig.gov>  
cc: Robert Nawrocki - 5P1 <robert.nawrocki@gsa.gov>,  
Jennifer Enyart - 5P2 <jennifer.enyart@gsa.gov>,  
Anne Mesch - 5Q <anne.mesch@gsa.gov>,  
Adam Gooch <adam.gooch@gsaig.gov>,  
Michele Sharples - 5P2SS3 <michele.sharples@gsa.gov>,  
Sylvia Hermann - 5P2SSC <sylvia.hermann@gsa.gov>,  
John Cooke - 5P <john.cooke@gsa.gov>  
date: Tue, Oct 6, 2015 at 9:49 AM  
subject: Re: Vehicle Misuse G13-1503N  
mailed-by: gsa.gov  
signed-by: gsa.gov

Ms. Maureen McKenna  
Program Analyst -- Fleet Program  
Office of Administrative Services (OAS)  
Internal Workplace Management Division  
National Tenant Support Branch (H1B)

Subject: Alleged reckless or unauthorized use of a Government Vehicle – Tag G13-1503N

Dear Ms. McKenna:

This letter is provided in response to your letter dated September 16, 2015, regarding the alleged reckless or unauthorized use of a U.S. General Services Administration agency internal fleet vehicle tag number G13-1503N, assigned to Region 5.

We have reviewed the information you provided and the *GSA Alleged Misuse Report Fact Sheet*. The vehicle is assigned to a property management field office in Michigan. Michigan Service Center Director Sylvia Hermann and Supervisory Property Manager Shalimar Johnson investigated the allegation of reckless driving, reported on August 21, 2015, as identified in the *GSA Alleged Misuse Report Fact Sheet*. The findings of the investigation are provided below.

A property manager drove the subject fleet vehicle on the morning of August 21, 2015, to travel from the Michigan Service Center offices, located at 6 Parklane Boulevard, Dearborn, Michigan, to a GSA lease garage located at 1009 Cass Avenue, Detroit, Michigan, a distance of 8.5 miles. The property manager visited two nearby locations, the 985 Federal Building for an operations and maintenance meeting and an FBI lease for a project close-out inspection. Following the meeting and inspection, the property manager drove the vehicle back to the Dearborn offices.

The property manager reported no incidents during the drive to and from the lease location. At no point was he aware that he acted in an unprofessional manner towards any other driver, broke any laws or regulations driving a government-owned vehicle, or made any driving errors. He has no history of reckless or authorized use of a government vehicle.

The information provided in the *Fact Sheet*, "*worst driver ever*" is minimal and provides no pertinent detail to support the assertion of the complainant.

Ms. Johnson spoke with the driver, issuing a general reminder to always observe all laws in the operation of a government vehicle and to be mindful that he represents the United States Government when driving a Fleet vehicle.

Because of the lack of any detail in the *Fact Sheet* and the information provided by the investigation, we are unable to validate the allegation that the vehicle was driven in a reckless manner. In addition, because the vehicle was used to visit GSA federal and lease locations for authorized GSA purposes, I do not conclude that there has been any unauthorized use of a Fleet vehicle. No disciplinary action is being taken against the driver.

If further information comes to light regarding details of the allegation, we will reopen the investigation. Please contact me if you have any further questions or concerns. Thank you.

Sincerely,

John Cooke

John Cooke  
PBS Regional Commissioner  
Great Lakes Region (5)

(312) 353-5572

(b) (6) (c)

**Misuse Report Text:**

- Date of the incident: 4/1/2014
  - Time of the incident: 9:50am
  - Location of alleged misuse: near intersection of moreland ave and ponce de leon (Atlanta, GA)
  - Activity that is the cause of your concern: The driver put themselves and me in danger by speeding recklessly in a low speed mile zone in an attempt to cut in front of me with little distance, then the driver slammed on the brakes
  - License Plate: G41-0299h
  - Other helpful information includes: Green Dodge Caravan
  - Description of driver and passengers: It seemed to be a female but I couldn't really tell because the windows were tinted
- 

RESPONSE: My best recollection of operating the GOV in question in the geographic driving area described above, on the date above, is described as follows:

*I'm not sure about the reported time of this incident. I do recall being in the geographic vicinity but not at the specifically noted because my customer meeting actually started at 10:00 a.m. and therefore I do not believe that the time and event description are accurate.*

During my operation of the GOV, in question, I recall a very tight/bumper-to-bumper traffic flow. I recall a driver speeding up to block other drivers from merging in the left lane. I do recall using my driving signal to indicate a lane change for an extended period of time. I accelerated within the normal confines of traffic to be clear from any vehicles behind me. I recall leaving ample room between the GOV and any vehicles already present in the lane. I do recall a driver in a dark-colored vehicle, driving in a discourteous and hostile mode, speeding-up and intentionally blocking other vehicles from entering the left lane. I purposely avoided any contact with the dark vehicle that was driving in a hostile fashion – all while merging simultaneously –which was achieved.

I do not recall even having the ability to accelerate so rapidly as to cut-off any other drivers – especially because of the size /mobility of the mini-van/and the amount of room required to fit into a lane in front of another vehicle. My primary concern and resulting action was to merge safely and recover from being cut-off by one driver and avoiding the short stop of other drivers –especially because of congestion in a tight traffic pattern.

I recall, on the same day, in the same area, I was cut-off by another driver, and also faced another forced merging because of the right hand turning lane on Ponce De Leon/Moreland Avenue and drivers trying to merge to the left lane to keep straight across Ponce De Leon and/or to turn left. During this period, a second driver in front of me slammed on their brakes/stopping short because many drivers were trying to merge to avoid the turning lane.

I do recall being in the geographic vicinity. I recall a stop and slow down of all traffic because of a construction project and closed lane that caused a forced traffic merge on Ponce De Leon----the overall traffic speed was stopped to very low acceleration capability, because there was no higher speed acceleration possible in this type of traffic situation...in other words there was no room to accelerate because the cars were mostly bumper to bumper because of the construction lane merger --- some drivers did not move over to the single lane early enough or in time to merge or some drivers did not see or pay attention to the merging traffic and waited until the last minute to merge unsuccessfully ---I provided courtesy at all times to allow safer merger and care of the GOV. Since there was no room to accelerate, I do not recall any excessive acceleration of the GOV during this traffic pattern on Moreland and Ponce DeLeon Intersection.

I recall later in tight traffic -because of the construction traffic merge pattern described above and because of the turning lane merger forced- I saw the driver in front of me having difficulties; I put on my signal while checking for adequate space to enter the left lane. I was able to successfully change lanes to the left lane, as safely as possible and without any extended acceleration beyond that required during a lane change in the current traffic pattern.

---

I recall, in the course of operating the GOV in the heavy traffic flows of Atlanta's Metro geographic area, there was no difficulty in merging and no other cars stopped shortly behind me, or slammed on brakes that were visible to me; nor do I recall any sounds of causing any such incident described, like screeching of brakes or blowing of horns- to signal any danger or offense to another driver, committed by me or any other drivers. I do not recall ever operating the GOV in a manner that does not allow for having adequate space to merge and/or enter another lane where another driver would be cut-off in an unsafe matter. In operation of the GOV in the heavy Atlanta Traffic, I recall the constant use of all mirrors to drive and perform head-turn checks to confirm adequate space to avoid blind spots.

At no time in my operation of the GOV, in question or other GOV, have I caused any "cut-off of or jumping in front of another driver so as to cause any near-accidents" or indications of such from another vehicle. In fact, I have been cut-off by other drivers -- and have had other drivers stop short in front of me -- and have exercised successful defensive driving to ensure that no incidents have occurred that were due to my negligence in operation of any GOV.

Dhana M. Moore --

(b) (6)

4/29/14



December 20, 2016

Subject: Investigation Results - Alleged reckless or unauthorized use of a Government Vehicle, Tag# G61-1735M

This report is in response to the allegations regarding unauthorized use and/or reckless driving of Government Vehicle, Tag #G61-1735M. In the course of my investigation, I interviewed the three passengers and driver of the vehicle. The following is a summary of my investigation.

- Regarding the potential violation of the Federal Management Regulation (FMR) 102-34-200, I verified that there was authorized use of the vehicle for travel by the Jacksonville and Orlando employees of the Tampa Field Office to travel to Tampa for the Region 4 Property Management Center Roll-Out meeting on November 14-15, 2016. The vehicle was being used for official government business on the date of the reported incident.
- The alleged incident was on November 15, 2016 at approximately 1:00 pm which is consistent with the time the employees would be returning to their respective duty stations in Orlando and Jacksonville, Florida. Regarding the alleged reckless driving as reported, I interviewed each passenger individually to verify if they had in fact witnessed the driver "speeding in excess of 85 mph, changing lanes without signaling, and very close tailgating." The following is a summary of my interview with each passenger:

Gary Coggins, Building Manager, Orlando, Florida

Gary was dropped off at his duty station in Orlando. He reported that (b) (6) (driver) did not drive in an unsafe manner. As a passenger in the back seat, he could not verify exact speed; however, he did not feel it was excessive.

Bill Keohane, Project Transaction Manager, Jacksonville Florida

Bill reported that (b) (6) did not drive in the alleged manner and that he felt comfortable throughout the ride.

William Smith, Building Manager, Jacksonville, Florida

William reported that he was not witness to any alleged reckless driving, and in fact, when they were re-entering the highway in Orlando (after dropping off Gary Coggins), (b) (6) approached a slower moving vehicle and immediately took corrective action. He slowed down, changed lanes, and passed the vehicle. William did not feel afraid or threatened by (b) (6) driving.

(b) (6) (driver), Lease Administration Manager, Jacksonville, Florida

(b) (6) seemed surprised by the allegations, and he responded that they did not feel rushed to return to Jacksonville.

Conclusion: Based on my investigation, no further action is required. I took this opportunity to remind the driver and passengers of the importance of operating a GOV in a safe manner.

Daniel Sexton  
Tampa Field Office Manager

From: **Erville Koehler - 4Q** <erville.koehler@gsa.gov>  
Date: Fri, Jan 6, 2017 at 12:46 PM  
Subject: RESPONSE//Alleged reckless/unauthorized use of a Government Vehicle, Tag G61-1735M  
To: "Maureen McKenna (M1TW)" <maureen.mckenna@gsa.gov>, "OHRM-H1, Office of Administrative Services" <OHRM-H1-OAS@gsa.gov>  
Cc: Deborah Vanover <deborah.vanover@gsaig.gov>, Wendy Johnston - 4Q <wendy.johnston@gsa.gov>, Erville Koehler <erville.koehler@gsa.gov>

TO: Office of Administrative Services (OAS); Office of Workplace Management and Services; Operational Services Division (H1B) - Attn: Maureen McKenna

Upon receipt of the alleged reckless/unauthorized use of subject GOV, our Regional Commissioner of PBS, Mike Goodwin, initiated a review of the incident. The investigation of the incident was conducted by Daniel Sexton, Tampa Field Office Manager. The driver and three passengers were interviewed as a part of the investigation, but the allegations of reckless driving could not be substantiated. The investigation report is attached. We also checked to determine if the vehicle was equipped with Network Fleet or any other monitoring service; unfortunately, it was not.

Recommend no further actions be taken as a result of this complaint.

If you have further questions, please feel free to contact my Director of Operations, Wendy Johnston, [wendy.johnston@gsa.gov](mailto:wendy.johnston@gsa.gov), 404-754-7250 or me.

Erv Koehler  
GSA Region 4 - Southeast Sunbelt Region  
Acting Regional Administrator  
FAS Regional Commissioner  
401 W. Peachtree Street, Suite 2700  
Atlanta, GA 30308  
404-331-6218



GSA Mid-Atlantic Region

March 18, 2015

MEMORANDUM FOR MAUREEN MCKENNA

OFFICE OF ADMINISTRATIVE SERVICES (OAS)  
INTERNAL WORKPLACE MANAGEMENT DIVISION  
NATIONAL TENANT SUPPORT BRANCH (H1B)

FROM:

SARA MANZANO-DIAZ (b) (6)  
REGIONAL ADMINISTRATOR (3A)

SUBJECT:

Alleged reckless or unauthorized use of a Government Vehicle –  
Tag G62-2372N

Thank you for referring the above-referenced matter to my attention. PBS management and the Human Resources staff have carefully considered the information in the complaint and investigated this matter. The employee in question, (b) (6) was ordered to provide documentation in response to the allegations. We did not find any evidence that the employee engaged in misconduct therefore, no administrative action was taken.

If you need any additional information, please contact Alexandra Vernacchio of the Human Resources Office on (215) 446-4975.

cc: Office of Inspector General (OIG)

U.S. General Services Administration  
The Strawbridge's Building  
20 North Eighth Street  
Philadelphia, PA 19107-3191  
www.gsa.gov



May 17, 2016

MEMORANDUM FOR MAUREEN MCKENNA  
PROGRAM ANALYST  
OFFICE OF ADMINISTRATIVE SERVICES  
INTERNAL WORKPLACE MANAGEMENT  
NATIONAL TENANT SUPPORT BRANCH (H1B)

FROM: SARA MANZANO-DIAZ (b) (6)  
REGIONAL ADMINISTRATOR  
MID-ATLANTIC REGION (3A)

SUBJECT: Alleged Reckless or Unauthorized Use of Government Vehicle  
Tag Number G62-2623P

This is in response to your letter of May 13, 2016; with regard to a complaint alleging the reckless or unauthorized use of a Government vehicle bearing tag number G6202623P.

Thank you for bringing this matter to our attention. Please be assured that the safety of the public is one of GSA's top priorities. We have spoken to the employee who was allegedly speeding, and stressed the importance of driving within the speed limit. We also highly encouraged him to take the free GSA Online Defensive Driving Course.

Should you have any questions, please contact John Morrell, Service Center Director, on [215-446-4614](tel:215-446-4614).

cc:  
Alonzo Tyler (H1BO)  
Nichol Salinger (QMDFA)  
Deborah Lynne Vanover, Office of Inspector General (JII)